

# AGENDA

For the Icklesham Parish Council Meeting, Monday 11<sup>th</sup> April 2016

at the Icklesham Memorial Hall, commencing at 7.15pm

(Please note that proceedings will be recorded.)

1. **Welcome to the meeting by the Chairman.**
2. **The Chairman will invite members of the public to comment or ask questions on any matters they wish to raise relating to the business of the Council (15 minutes.)**
3. **To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors Mrs Sally-Ann Hart and Paul Osborne concerning County Council and Rother District Council matters (10 minutes.)**
4. **Apologies for absence.**
  - a. To receive and record apologies for absence.
  - b. To consider any requests for approval of reasons for absence, if any.  
Members are also asked to complete and sign the circulated sheet.
5. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded to repeat their declaration immediately prior to commencement of the item in question.
6. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 14<sup>th</sup> March 2016.**

## Matters Requiring a Decision by the Council

7. **Financial Matters**
  - a. Receipts and payments report to 31st March 2016 enclosed.
  - b. To approve items for payment for April 2016 (to be tabled).
  - c. To approve unspent, earmarked, funds from the 2015/16 budget brought forward into the 2016/17 budget (list to be tabled).
  - d. To approve council membership of South East Employers at an annual fee of £197.00 plus purchase of the Green Book in CD form for £10.00. (Purchase of the green book was recommended by the Staffing Committee at its meeting on 8<sup>th</sup> March and is only available through SEE membership). Membership provides updates to the Green Book as well as HR advice if required.
8. To approve payment of the council's annual grant to Rye & District Community Transport of £4,000. Grant application enclosed. The council allocates a specific budget each year to support this valuable community service which was increased the grant for the current year. Members to note that at the time the submitting the application, the Community Transport Operations Manager was unaware of the increase and specified the previous sum granted.
9. **Tree Survey.** Report and estimates attached from three tree surgeons to carry out the council's three yearly tree survey, replace any tags as required and to provide a report identifying required works by priority and timescale. Council is asked to consider and approve a quote to a maximum of £2,800.00 to be funded from cost heading 2237 Tree Survey.
10. **Icklesham Recreation Ground path.** The Icklesham Trusts Committee asks the council to consider widening the path from the car park to the Memorial Hall so it is wide enough to take vehicles up to the size of a transit van. The patio doors are the only practical way to get larger items into the hall but driving a van over grass in winter months is detrimental to the grass and risks vehicles becoming stuck. If the council is in agreement in supporting this proposal, the Trusts asks that costings are obtained so that full consideration can be given as to whether (i) the work can be done this financial year; (ii) whether the Trust can offer a contribution or (iii) it could be a project for the 2017/18 budget.
11. **New Sports Pavilion, Icklesham.** Letter from Secretary of Trusts Committee, Minutes of Icklesham Trusts Meeting of 29<sup>th</sup> February 2016 and Plan 3a drawing attached. Updated Business Plan to be circulated by email.  
Icklesham Trusts Committee requests that to enable the new pavilion project to be progressed, the parish council supports, in principle and subject to planning permission, Plan 3a in the revised orientation as shown above.

**12. Removal of old play equipment, Winchelsea.**

HAGS-SMP's quote to remove the existing flat swing unit, make good the surface and prepare the ground for installation of replacement unit in new position is attached.

Recommended by the OSWG: Approval of HAGS-SMP's quote for £1,322.40 (exc. VAT). To be funded from 2221 New Play Equipment. Note: this will result in an overspend on budget of £1,088.16 to be met from general reserves.

**13. PWLB Loan.**

Council agreed 50% of the cost of the new play equipment project to be funded by a PWLB loan. Provision for repayment was included in the 2016/17 budget on the basis of the interest rate current at the time. Recommended: that the Clerk applies for a PWLB loan of £14,000.00 over 20 years. Note: On 31<sup>st</sup> March the rate quoted was 2.59% with repayment terms within budget.

**14. Rye Harbour Car Park & Toilets Lease.**

The lease between Rother District Council and IPC is currently being finalised with a start date of 1<sup>st</sup> July 2016, completion on agreement before take-up on any matters arising from the condition survey. The council resolved to sign the lease at its December meeting. In accordance with Standing Order 22b, Council is now asked to resolve "that the council's common seal shall alone be used for sealing the Rye Harbour Car Park and Toilets lease by law. It shall be applied by the Proper Officer in the presence of two councillors who shall sign the deed as witnesses".

**15. Annual Parish Health & Safety Risk Assessment.** Summary report attached.

An inspection of all parish assets has taken place. Detailed ward reports available electronically on request. Recommended: that the Clerk proceeds with implementing the recommended actions via the council's small works contractor for items of general maintenance and by obtaining quotes for specialist work.

**16. Rother Rural Trust.** Covering email, previously sent email, letter and poster attached.

Council to consider (a) inviting Stephen Harding to attend a council meeting to explain the role of the Trust and/or (b) making a donation to the Trust.

**17. Rye Bay Football Club** seeks permission regarding dates goal posts are taken down and put up and to hold its annual presentation day on Sunday 26<sup>th</sup> June with a reserved date of July 3<sup>rd</sup> if the weather is bad. See attached email. Permission is also sought to put a Bouncy Castle on the field and to give donkey rides on the beach.

**18. Celebration of the Queen's 90<sup>th</sup> Birthday.** Cllr Mrs Stanford proposes the Council commemorates the occasion by planting 90 daffodil bulbs at the side of main roads in each ward. She is happy to co-ordinate the planting as a community project. Indicative price £80.00 to be funded from 2246 Small Works.

**19. Rye Rotary Club Donation.** In appreciation of the loan of a projector for the APM, it is recommended that a donation is made to the Club. Sum to be agreed. To be funded from 1225 Donations.

**20. Notice of Casual Vacancy.** A verbal update on outcome of notice period as notified by Rother District Council.

Matters for information or noting

**21. Programme of Works for March.** An updated list will be tabled.

**22. Report back from Planning Committee.** Minutes of 14<sup>th</sup> March 2016 attached for information.

**23. Correspondence.**

- a) Letter enclosed from RDC notifying an increase to the dog bin emptying charge.
- b) Email of thanks enclosed from allotment award winner.

**24. Reports of Councillors and Officers on Outside Bodies and Attending Events.**

**25. Future meetings or events** – all to advise future attendance at meetings.

**26. Date and venue for next meeting.** The next full council meeting is confirmed as Monday 9<sup>th</sup> May 2016 (AGM) at Rye Harbour Village Hall, commencing at 7.15pm.