

AGENDA

For the Icklesham Parish Council Meeting, Monday 11th July 2016

at the Winchelsea Beach Community Hall, commencing at 7:15pm

1. Welcome to the meeting by the Chairman.

(Please note that proceedings will be recorded.)

2. The Chairman will invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)

3. To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)

4. Apologies for absence.

- a. To receive and record apologies for absence.
 - b. To consider any requests for approval of reasons for absence, if any.
- Members are also asked to complete and sign the circulated sheet.

5. Disclosure of Interests - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.

6. To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 13th June 2016.

Matters Requiring a Decision by the Council

7. Minutes of the Open Spaces Working Group meeting of 21st June and recommendations for council approval. Council is asked to note the minutes and approve the following recommendations:

Cricket Field Allotments.

- a. Instruct the Clerk/Deputy to arrange for the south end of the site to be re-fenced along the path line. (Quotes will be obtained on the basis of specification provided by the OSWG).
- b. That Cllrs Warren and P Turner liaise with the Cricket Field site tenants to arrange a site meeting to assess the tenants' needs.

Rye Harbour

- c. Starter plot holders receive favourable consideration for a standard plot providing the PC is satisfied they have used their starter plot in a satisfactory manner.
- d. Starter plot holders do not lose their place on the waiting list.

Open Spaces

- e. Use of Open Spaces to remain free of charge but to write to clubs to discuss the possibility of future charges and ring-fencing of funds for future ground improvements.

Playground Risk Assessment

- f. Basketball goal, Icklesham Recreation Ground. Ground fixing loose. Cllr BD to action.
- g. Remove timber slat embedded in grass matting near zipwire, Ick Rec. Cllr NW to action.
- h. Jubilee Playground. Make good corrosion and treat with anti-corrosion paint. Quote to be obtained.
- i. Small works contractor to replace one fence slat, Harbour Field.
- j. Pound Field, Rye Harbour. Smooth down hole in Youth Shelter perspex. Cllr Tollet to action.
- k. Pound Field. Operators sign to be displayed in prominent position with at least 'Do not hang on the ring' along with a-e as listed in the assessment.
- l. Wicksteed to be asked to add individual reference to each item of equipment inspected.

Rye Harbour Flagpole

- m. Two or three councillors to be nominated to represent the parish council on the Rye Harbour Flagpole Committee. Cllr. Tollett to find out the current membership of the group.

8. **Harbour Field, Winchelsea Beach, goal posts.** Rye Bay FC seeks permission to extend the pitch nearest the Clubhouse from 82 to 92 metres at their own cost. See attached email from Mrs M Payne.
9. **Pound Field, Rye Harbour, goal posts.** The Clerk has received a request from a resident to move the goal posts away from the houses and bund (problems reported with noise, anti-social behaviour and stray footballs in the garden.) The Clerk has also been made aware of issue reported to the police recently concerning a resident about anti-social behaviour (this is also being dealt with via a complaint to Rother District Council.) To alleviate some of the recent tensions the Clerk recommends that if possible the goal posts should be moved away from homes. Work to be carried out by the small works contractor and to be funded from *small works maintenance*.
10. **Tree Survey.** In April Council resolved to accept the quote from Landscape Services. However they are unable to complete the survey; Council is therefore asked to re-consider the two remaining quotes from John O'Connor and Corsican Associates. A copy of the Deputy Clerk's original report is attached. Please note that the budget for this item is £1,000 so may result in an overspend from cost centre 2237 tree survey.
11. **Village Hall Grants – Icklesham Memorial Hall and Winchelsea New Hall.** The Clerk has scrutinised the accounts and recommends approval of the grants of £1725 (as agreed in the 2016/17 budget) to be funded from 2601 Grants to Village Halls.
12. **Hedge Cutting at Pear Tree Marsh (PTM) Allotments.** In order to maintain clear access for tenants along the path adjacent to the boundary the Clerk has obtained two quotes and seeks approval to proceed. The first quote is from John O'Connor to add 3 cuts per year at PTM to the hedging requirement in the current grounds maintenance contract for the total sum of £280.00, and the second is from M Saunters with the same specification for £200, to be funded from 2209 Grounds Maintenance.
13. **To note the resignation of Cllr Mrs Hollands.** Recommendation that the seat be declared vacant and that the Clerk be instructed to inform the District Council of the casual vacancy.
14. **Financial Matters**
 - a. Receipts and payments report for June 2016. Enclosed.
 - b. To approve items for payment for July 2016. A list of payments will be tabled.

Matters for Information or Noting

15. **Programme of Works for June.** Updated list will be tabled. Council is asked to note progress.
16. **Correspondence.**

Letter of thanks from Mr D Andrews for the £600 grant towards the upkeep of the churchyard in Rye Harbour.

South East Employers Newsletter of 1st July 2016 with details of upcoming courses

Letter dated 30th June 2016 from the Romney Marsh Partnership offering to come to a future council meeting

Email of 30th June 2016 from Sussex Police about the role of the PCSO

Email from Southern Water about changes to business customers

PRS for Music Consultation

Letter of thanks on behalf of St. Thomas' Church Winchelsea and St. Richard's Church Winchelsea Beach to the Council for allocating funds in respect of the two churches for churchyard maintenance (i.e. £1300.00 to St. Thomas and £500.00 to St. Richards)
17. **Reports of Councillors and Officers on Outside Bodies and Attending Events.**
18. **Future meetings or events** – all to advise of future attendance at meetings
19. **Date and venue for next meeting.** The next full council meeting is confirmed as Monday 8th August 2016 at the Court Hall, Winchelsea commencing at 7:15pm.