

## AGENDA

### For the Icklesham Parish Council Meeting, Monday 11<sup>th</sup> September 2017 at the Winchelsea Beach Community Hall commencing at 7:15pm.

1. **The Chairman will invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)**
2. **To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)**
3. **Apologies for absence.**
  - a. To receive and record apologies for absence.
  - b. To consider any requests for approval of reasons for absence, if any.  
Members are also asked to complete and sign the circulated sheet.
4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
5. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 14<sup>th</sup> August 2017.**

#### **Matters Requiring a Decision by the Council**

6. **Allotments Committee meeting Tuesday 29<sup>th</sup> August 2017.** The draft minutes of the meeting are attached. Please see the recommendations contained in the minutes for council approval which includes changing the tenancy agreement and approval to spend funds.
7. **Winchelsea speed calming project.** A report from the Deputy Clerk is attached. The Clerk recommends approval is given to all of the recommendations (1-4) contained in the report including approval to spend £1300 from the *2252 Traffic Calming* budget for the first phases of the project.
8. **Proposed plans for Icklesham Pavilion.** Please see the email and plans from Mr B Baker on behalf of the Icklesham Trusts Committee. Council is asked to provide comments as requested.
9. **Request from *We Run They Run I Run*** to use the pavilion at Harbour Field, Winchelsea during the day on the 31<sup>st</sup> December 2017 and in the evening of 18<sup>th</sup> August 2018. A request has been made from this running group to use the pavilion and ground via the Rye Bay Football Club. The Clerk is obtaining further information from the club directly about the nature of the events, specific times, number of cars, parking, insurance etc. and hopes to have this information available at the time of the meeting. Please note that Council gave permission for the group (in February 17) to use the pavilion and ground for an event in August. Three complaints have been made directly to the Clerk about the number of cars parked on the ground and in the surrounding area.
10. **Data Protection Training.** The Clerk recommends that approval is given for her to attend SSALC Data Protection Training at the Sussex Exchange in St. Leonard-on-sea at a cost of £48 (excluding VAT) on Tuesday 12<sup>th</sup> September. Please note that the Staffing Committee has been consulted via email as this matter would normally be approved by them. The cost to be met from *1104 courses and training*.
11. **Bexhill Community Governance Review.** Rother District Council has launched stage 2 of the consultation process with four options presented. Council took part in stage one of the consultation in February 2017 and provided feedback that a parish or parishes should be formed. The Clerk seeks views on the four options so that a response on behalf of the council can be submitted.
12. **Budget setting for 2018/19.** The Clerk would like all requests for new budget items or projects to be submitted by Thursday 21<sup>st</sup> September (fully costed please) with a view to holding initial discussions on Monday 25<sup>th</sup> September. The proposed schedule is that a further discussion will take place in October so that the budget is presented to council for approval in November.
13. **Press release for the donation of £500 made by Winchelsea Sands Caravan Park** for use of the defibrillator. Cllr Mrs Lyward proposed that the Clerk is authorised to make a press release about the donation.

**14. General Power of Competence.** Council is asked to resolve its eligibility to use the general power of competence for the 2017/18 council year. An electronic booklet is attached explaining how the power can be used.

**15. Financial Matters**

- a. **Receipts and payments** report for August 2017 - enclosed.
- b. To approve **items for payment** in September 2017. A list of payments will be tabled.

**Matters for Information or Noting**

**16.** To note the **Planning Committee** minutes of 14<sup>th</sup> and 29<sup>th</sup> August 2017.

**17. Programme of Works** for August. An updated list will be tabled. Council is asked to note progress.

**18. Correspondence.** Email of thanks enclosed from the Treasurer of Icklesham Church for the Council's churchyard maintenance grant.

**19. Reports of Councillors and Officers on Outside Bodies and Attending Events.**

**20. Future meetings or events.** The proposed date of the next Open Spaces Working Group meeting is Monday 18<sup>th</sup> September. The proposed date for the first budget discussion meeting is Monday 25<sup>th</sup> September after the Planning Committee meeting. The Staffing Committee meeting will be arranged as soon as possible.

**21. Date and venue for next meeting.** The next full council meeting is confirmed as Monday 9<sup>th</sup> October 2017 at the Rye Harbour Village hall commencing at 7:15pm.