

## AGENDA

**For the Icklesham Parish Council Meeting, Monday 12<sup>th</sup> December 2016 at the Winchelsea Beach Community Hall, commencing at 7:00pm with a presentation from Southern Water – the council meeting will follow**

1. **Welcome to the meeting by the Chairman.** The Chairman will invite Southern Water to make a short presentation about sewer flooding in Winchelsea Beach and then invite members of the public to ask questions.  
  
(Please note that proceedings will be recorded.)
2. **The Chairman will then start the formal part of the meeting and invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)**
3. **To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)**
4. **Apologies for absence.**
  - a. To receive and record apologies for absence.
  - b. To consider any requests for approval of reasons for absence, if any.  
Members are also asked to complete and sign the circulated sheet.
5. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
6. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 14<sup>th</sup> November 2016.**

### Matters Requiring a Decision by the Council

7. **Draft minutes of the Open Spaces Working Group meeting of 28<sup>th</sup> November 2016 and recommendations for council approval.** Council is asked to note the draft minutes and approve all of the recommendations made, specifically:  
4 (ii) That the quote for two '*no overnight parking*' signs for Pear Tree Marsh allotments be approved at a cost of £40 (excluding VAT) to be funded from 2233 *signs*  
5(v) That the quote for strimming/clearing the bottom section at the Cricket Field Allotments be approved at a cost of £600 (excluding VAT) to be funded from 2377 *allotment maintenance*.
8. **Smeatons Lane maintenance.** The Clerk has received two emails from residents (attached) about the poor state of the lane and also the email from Mr Haden presented as correspondence at the last meeting. About the state of the lane, it was agreed at the September meeting to make repairs using the remaining budget, to precept for enhanced repairs next year and once completed to issue a letter to residents advising them that the Council reserves the right to make a charge for any damage to the lane by speeding or heavy vehicles. Our small works contractor has been unable to source the materials needed for the repairs (plainings are in short supply) and the winter is not the best time of the year to undertake patch repairs. Mr Haden raises valid issues about charging of residents that were not considered when making the original decision. The Clerk recommends that the September decision be revisited in light of this new information and to hold the monies over to the new financial year for more substantial repairs in the spring.
9. **No Parking Signs for Rookery Lane, Winchelsea.** The Clerk seeks approval to purchase four *no parking on the verge* signs at a cost of £18 each excluding VAT totalling £72 to be funded from 2233 *signs*; minute 16/119 refers.
10. **To consider a grant application from the Church of St Thomas the Martyr, Winchelsea for £700 towards the cost of cleaning and repairing the War Memorial and to correct the spelling of one name (see attached.)**To be funded from 2260 *grants*.
11. **To consider a grant application from the Icklesham Parish Community Land Trust (IPCLT) for £100.** Please note that applications are only normally considered if accompanied by a copy of the organisation's latest set of accounts showing income and expenditure and balances. If the

organisation does not prepare annual accounts or is less than 12 months old copies of statements for all accounts (bank/deposit/investment and so on) covering the last six months are requested. In this case there are no accounts and no bank account has been set up as the organisation is in the process of being formed. The Clerk has therefore not been able to undertake the normal checks but is content that the payment can be made based on the information supplied to be funded from 2260 grants.

- 12. Grant applications.** The Clerks recommends that with immediate effect Council considers grant applications only twice a year, in September and March. This allows for grants to be considered equally rather than on a first come first serve basis.
- 13. Winchelsea Speed Watch.** The Clerk recommends that she is authorised to write to Rother District Council and East Sussex County Council to request assistance (expertise and funding) for the scheme. Cllr. Hart's update about the Public Realm Strategic Framework refers.
- 14. Non-domestic rates for the public conveniences and car park at Rye Harbour.** Please note the report from the Deputy Clerk.
- 15. Rye Harbour Bus Turning Circle.** Due to consistent parking on the yellow lines causing traffic problems in the ward, the Clerk recommends that she is authorised to write to the Police Commissioner and Rother to request that enforcement action is taken.
- 16. Icklesham Bus Shelter.** The Clerk recommends that she is authorised to write to the bus shelter supplier (new Icklesham shelter) to complain about the build quality following recent incidents of vandalism.
- 17. Financial Matters**
  - a. Receipts and payments report for November 2016. Enclosed.
  - b. To approve items for payment in December 2016. A list of payments will be tabled.

#### **Matters for Information or Noting**

- 18.** To note the draft minutes of the Rye Harbour Toilets and Car Park Working Group of 25<sup>th</sup> October 2016.
- 19.** To note the Planning Committee minutes of 14<sup>th</sup> and 28<sup>th</sup> November 2016.
- 20.** Programme of Works for November. An updated list will be tabled. Council is asked to note progress.
- 21.** To note that a representative from the Rye Harbour Nature Reserve will attend the next meeting to update on the visitor centre.
- 22. Correspondence.**
  - a. An email of thanks from the Rye Harbour Sailing Club dated 16<sup>th</sup> November 2016 for the grant of £1,000.
  - b. A letter of thanks dated 16<sup>th</sup> November 2016 for the donation of £117 for the RBL Poppy Appeal.
- 23. Reports of Councillors and Officers on Outside Bodies and Attending Events.**
- 24. Future meetings or events.** All to advise of future attendance at meetings.
- 25. Date and venue for next meeting.** The next full council meeting is confirmed as Monday 9<sup>th</sup> January 2017 at the Rye Harbour Village Hall, commencing at 7:15pm (please note that there may be a short presentation from the Rye Harbour Nature Reserve at 7pm (to be confirmed.))