

AGENDA

For the Icklesham Parish Council Meeting, Monday 13th March 2017 at the Winchelsea New Hall, commencing at 7:15pm.

1. Welcome to the meeting by the Chairman.

(Please note that proceedings may be recorded.)

2. The Chairman will invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)

3. To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)

4. Apologies for absence.

a. To receive and record apologies for absence.

b. To consider any requests for approval of reasons for absence, if any.

Members are also asked to complete and sign the circulated sheet.

5. Disclosure of Interests - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.

6. To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 13th February 2017.

Matters Requiring a Decision by the Council

7. Request to use Icklesham Recreation Ground. Please see the email dated 15th February from Mr D Mayne requesting use of the recreation ground at Icklesham for an event to mark the 80th year of Icklesham Casuals Football Club; the Clerk recommends approval subject to availability of the ground and usual conditions.

8. Request to use Harbour Field, Winchelsea Beach. Rye Bay football club have asked to use the ground on Sunday 28th May 2017 for a memorial match for Mr Doug Catt; please see the attached email. The Clerk recommends approval subject to the usual conditions.

9. 2018 Parliamentary Boundary Review South East Region. Please see the email from Ms L Anderson of Rother District Council dated 3rd March 2017. The comments received on the parliamentary boundary review consultation have been published (around 20,000 comments) with a deadline of the 27th March 2017 to comment on them. The Clerk recommends that councillors familiarise themselves with the comments ready to agree a formal response at the council meeting.

10. Claim for damages to vehicle. Please see the attached email and incident form from Ms J Eggleston who is claiming £234.22 for damage to her vehicle allegedly caused by driving on Smeatons Lane during the period December 2016 to February 2017. The Clerk has requested more information about access to Ms Egglestone's home as Smeatons Lane is a private lane. The Clerk should have this information at the meeting and she will recommend a course of action.

11. Allotment Working Group and Committee.

The draft terms of reference for both groups are attached. The Clerk recommends approval. Please note that the notices to tenants to change the start date of the tenancies were not issued (as agreed at the last meeting) as the notice period was incorrect. The matter will be referred to the Allotment Committee with a view to issuing them in September 2017.

12. Financial Matters

a. **Receipts and payments** report for February 2017 - enclosed.

b. To approve **items for payment** in March 2017. A list of payments will be tabled. Please note that this includes payment for two parish laptops and associated software as agreed in the 2016/17 budget and approved by the Staffing Committee as an urgent staffing matter (the Deputy Clerk's laptop became unusable.) It also includes payment for the agreed Smeatons lane repairs and safety fencing for the Jubilee Field Play area.

c. **Purchase of new bins Rye Harbour Car Park.** The Clerk recommends approval to purchase 2 new bins for the Rye Harbour Car Park, as agreed in the 2016/17 budget at a cost of £700.90

excluding VAT for the Nexus 360 bin (including concrete anchor) Nexus 240 bin at a cost of £602.16 exc. VAT (includes concrete anchor) **totalling £1,303.06** to be funded from 2250 New Bins (any additional installation costs to be funded from Small Works Maintenance.)

d. **Purchase of new bins for Pound Field and Coronation Field.** The Clerk recommends approval to purchase two bins (Billy Bin It) as agreed in the 2016/17 budget at a cost of **£534.30** exc. VAT to be funded from 2250 New Bins. Any additional installation costs to be funded from Small Works Maintenance.

e. **Purchase of new bins for Harbour Field Play area.** The Clerk recommends approval to purchase two (Billy Bin It) bins at a cost of **£534.30** exc. VAT to be funded from 2250 New Bins as agreed in the 2016/17 budget (any additional installation costs to be funded from Small Works Maintenance.)

f. **Purchase of three new benches for Harbour Field and the Children's Play Area.** The Clerk recommends approval to purchase two benches with armrests (for field) and one replacement bench without armrests (for play area) at a cost of £1,336.39 + VAT. Laying of suitable concrete bases and installation of benches to be carried out the small works contractor at a cost of £750.00. Total cost **£2,086.00** (exc. VAT) be funded from 2230 New Seats as agreed in the 2016/17 budget.

g. **Grant to Rye Harbour Nature Reserve.** The Clerk has had sight of the accounts and the grant application and recommends payment of the 2015/16 and 2016/17 grants as agreed in the budget for 2015/16 and 2016/17.

Matters for Information or Noting

13. To note the **Planning Committee** minutes of 13th February 2017.
14. The Clerk has received several requests for **new signs**. Could councillors please let the Clerk know the exact wording and dimensions of the signs so that they can be put on the April meeting agenda for formal approval?
15. **Small works maintenance.** Could councillors please compile a list of maintenance work to be undertaken in each ward; the clerk will arrange for the small works contractor to undertake the work. If a ward walk is preferred to identify works the Clerk will organise this.
16. **Programme of Works** for February. An updated list will be tabled. Council is asked to note progress.
17. **Correspondence.**
 - a. Email from BC Shelters dated 27th February confirming that repairs will be made to the shelter and all panels reinforced.
18. **Reports of Councillors and Officers on Outside Bodies and Attending Events.**
19. **Future meetings or events.** None.
20. **Date and venue for next meeting.** The next full council meeting is confirmed as Monday 10th April 2017 at the Winchelsea Beach Community Hall, commencing at 7:15pm.