

## AGENDA

### For the Icklesham Parish Council Meeting, Monday 14<sup>th</sup> September 2015 at the Rye Harbour Village Hall, commencing at 7:15pm

(Please note that proceedings will be recorded.)

1. **Welcome to the meeting by the Chairman.**
2. **The Chairman will invite members of the public to comment or ask questions on any matters they wish to raise relating to the business of the Council (15 minutes.)**
3. **To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors Mrs Sally-Ann Hart and Paul Osborne concerning County Council and Rother District Council matters (10 minutes.)**
4. **Apologies for absence.**
  - a. To receive and record apologies for absence.
  - b. To consider any requests for approval of reasons for absence, if any.Members are also asked to complete and sign the circulated sheet.
5. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded to repeat their declaration immediately prior to commencement of the item in question.
6. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 10<sup>th</sup> August 2015.**

#### **Matters Requiring a Decision by the Council**

7. **Asbestos found in Harbour Field.** At the end of August the clerk received a call from the Health and Safety Executive about an anonymous complaint about asbestos in the bunker on the field. The clerk followed the HSE procedures (notified Rother DC and the Environment Agency, arranged for testing by an approved contractor and erected fencing around the area.) The laboratory results have confirmed that tiles of chrysotile asbestos were present. The clerk will now arrange for the removal of the asbestos tiles. This matter will now be referred to the Open Spaces Working Group to look at the risk of further asbestos material being found in the bunker (due to its depth within the ground and rabbit holes) and to make a recommendation on any works needed.
8. **Monthly music at the Inkerman Arms in Rye Harbour.** The ward councillors have received several complaints from residents about loud music at this venue. Residents have asked that the council support them in lobbying the District Council to reduce the music to an acceptable level.
9. **Following the ward walk at Rye Harbour** the clerks seeks approval to purchase a replacement rope for the Rye Harbour flag pole at a cost of £140 approximately plus VAT from *2405 Flagpole Survey & Maintenance*; this item has not been budgeted for this year and will result in a small overspend.
10. **Fly tipping at Rye Harbour.** The deputy clerk has contacted the owner of the land near the allotments where the sofa and mattress has been deposited and asked him to arrange for removal of the items. The landowner has emailed outlining the ongoing problem of fly tipping and the lack of support received from the District and police in preventing further incidents. The landowner has asked whether his company can apply for criminal compensation payments through the parish council.
11. **Open Spaces Working Group.** The minutes of the last meetings are attached plus the terms of reference and new **Allotment Application Form**, developed by the group, for approval. A verbal **allotment update** will be given.
12. **Rother District Council Draft Statement of Community Involvement.** Please see the recommended response from the Planning Committee for approval.

**13. Debit card** – the clerk seeks approval to obtain a debit card for the clerk and deputy to pay for urgent items. There have been recent examples, such as the Deputy Clerk paying for the hire of emergency fencing when asbestos was found in the parish, where a debit card would be useful and prevent officers having to use their own funds to pay for urgent council goods or services.

**14. Financial Matters**

- a. Receipts and payments report for August 2015 enclosed
- b. To approve items for payment in September 2015 (to be tabled.)
- c. To note that the clerk has had sight of and approved the accounts for Rye Harbour Village Hall Association for £1725 to be funded from 2601 Village Hall Donations (provision made in this year's budget.)
- d. The clerk seeks a volunteer to check the bank reconciliations for the previous quarter.

Matters for information or noting

**15. Programme of Works for August.** An updated list will be tabled.

**16. Report back from Planning Committee.** Minutes of 10<sup>th</sup> and 24<sup>th</sup> August 2015 are attached for information. Please note the item about fly posting. The clerk has received a request for a poster to be put up in the bus shelter at Icklesham at the clerk has confirmed that posters should not be posted on the bus shelters due to the adhesive damaging the surface. However the clerk confirms that the council has a policy in place from 2012, the Notice Boards Document Display Policy, which allows for charitable events to be advertised on our boards.

**17. The next *meet the councillor surgery* at Rye Harbour** will take place on the 19<sup>th</sup> September at the village hall from 3pm to 4.30pm.

**18. Rye Harbour Car Park and Toilets Working Group.** The group had its inaugural meeting and terms of reference will be presented to the next council meeting. Mike Slavin and Roy Roberts have agreed to be part of the group.

**19. Ward Walks.** The ward walks have been completed with the exception of Icklesham (cancelled due to heavy rain and to be rescheduled.) The clerk is compiling a list of all actions needed and will prioritise and cost the various items. Please note that some items will be undertaken by the small works contractor where appropriate and others will be considered as new budget items.

**20. Future meetings.** An updated list of future meetings of the committees and working groups will be circulated.

**21. Correspondence.** None at the time of printing but any received will be tabled.

**22. Reports of Councillors and Officers on Outside Bodies and Attending Events.**

**23. Future meetings or events** – all to advise of future attendance at meetings.

**24. Date and venue for next meeting.** The next full council meeting is confirmed as Monday 12<sup>th</sup> October 2015 at the New Hall, Winchelsea, commencing at 7.15pm.