

AGENDA

For the Icklesham Parish Council Meeting, Monday 8th February 2016 at the Winchelsea New Hall, commencing at 7:15pm

(Please note that proceedings will be recorded.)

1. **Welcome to the meeting by the Chairman.**
2. **The Chairman will invite members of the public to comment or ask questions on any matters they wish to raise relating to the business of the Council (15 minutes.)**
3. **To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors Mrs Sally-Ann Hart and Paul Osborne concerning County Council and Rother District Council matters (10 minutes.)**
4. **Apologies for absence.**
 - a. To receive and record apologies for absence.
 - b. To consider any requests for approval of reasons for absence, if any.
Members are also asked to complete and sign the circulated sheet.
5. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded to repeat their declaration immediately prior to commencement of the item in question.
6. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 14th December 2015 (deferred from previous meeting because of significant amendments) and 11th January 2016.**

Matters Requiring a Decision by the Council

7. **Recommendations from the Open Spaces Working Group.** Minutes of the meeting held on 25th January 2016 are attached.

Pear Tree Marsh allotments. Please see the recommendations in the minutes. The Clerk recommends that authority to proceed is given.

Icklesham Sports Pavilion. The group recommend that Option 3a, moved slightly to align the front of the proposed building with the southern fence of the children's playground, is approved and put on the agenda for the Annual Parish Meeting in March so that the public can be fully consulted; a decision will then be made. A site drawing and copy of option 3a is attached. The Clerk recommends that authority be given.

Harbour Field, Winchelsea Beach. The group recommends that a letter is written to Rye Bay Football Club explaining that mowing the grass (using a ride on mower) without Council permission is a breach of the terms of use and that any further breach will result in Council withdrawing permission for their use of the recreation ground. The Clerk recommends that authority to proceed is given.

8. **Rye Harbour car park and toilets lease.**

a. The Clerk has received a request to publish the draft lease. As this land lease is *work in progress* it would not normally be published. However if Council deem that it is in the public interest to publish it then, as long as all confidential information is removed, it can be. The Clerk recommends that authority is given to publish the draft lease on the website (SSALC and RDC have been consulted.)

b. The Clerk has received a reply from the Director of Resources at Rother District Council about profit sharing on income received from the car park, implications of handing back the facilities within the life of the lease and an invitation to discuss devolving the other public conveniences in the Parish. A copy of the email is attached. The Clerk recommends that Council review its decision in light of the reply from Rother, and further recommends that authority be given to proceed with the signing of the lease as agreed at the last meeting.

9. **Grounds maintenance contract.** Deferred from the last meeting. Copies of quotes will be available at the meeting. The Clerk recommends that authority be given to proceed with the cheapest quote and that the grounds maintenance contract is awarded for the next three years to be funded from *2209 grass cutting*. The Clerk will ensure that a contract with a performance review clause is included.
10. **HR Training.** Retrospective approval is sought for the Chairman, Chairman of the Staffing Committee and the Clerk to attend the SSALC HR Training event on Monday 22nd February in Hellingly at a cost of £55 per person excluding VAT, total £165 exc. VAT to be funded from *1104 courses and training*. A copy of the invitation will be available at the meeting.
11. **Action in Rural Sussex Neighbourhood Planning event.** The Clerk seeks approval to attend this free event on 9th March in East Grinstead.
12. **Her Majesty The Queen's 90th Birthday Celebrations.** a. A letter dated 12th January 2016 is attached from NALC about the lighting of beacons to mark the Queen's birthday on the 21st April 2016 – NALC is encouraging all councils to take part; b. Cllr Mrs Lyward proposes that the council look into working with community groups to organise events; and c. the Council participates (and registers) for the *Clean for the Queen* initiative on the 4th to the 6th March 2016. The Clerks recommends authority be given to proceed and the matter is referred to the Open Spaces Working Group for detailed planning.
13. **Financial Matters**
 - a. Receipts and payments report for January 2016 will be presented at the March meeting.
 - b. To approve items for payment in February 2016 (to be tabled.)

Matters for information or noting

14. **Programme of Works for January.** An updated list will be tabled.
15. **Report back from Planning Committee.** Draft minutes of 11th January 2016 are attached for information.
16. **Correspondence.** To be tabled.
17. **Reports of Councillors and Officers on Outside Bodies and Attending Events.**
18. **Future meetings or events** – all to advise of future attendance at meetings.
19. **Date and venue for next meeting.** The next full council meeting is confirmed as Monday 14th March 2016 at the Winchelsea Beach Community Hall, commencing at 7.15pm.