

Allotment Committee

Monday 22nd January 2018

Start time: 19:00

New Hall, Winchelsea

Present:

✓	Cllr. P Turner
	Cllr. Ms J Austen
✓	Mr J Clarke
✓	Mr S King
✓	Mr M Stevens Snr.

✓	Cllr. R Davis
✓	Cllr. S Tollett
✓	Mr J Hollands
✓	Rev. H Norton
✓	Mr R Vidler

1. Apologies for absence received from Cllr Ms Austen.
2. The minutes of the meetings held on 29th August and 23rd October 2017 were approved.
3. Update on maintenance works. The Clerk updated on works at Pear Tree Marsh and Rye Harbour and explained that quotes for work at Cricket Field were in hand; these will be emailed to members before the February council meeting for a recommendation.
4. Update on new tenants. Cllr Tollett advised that there waiting lists for Cricket Field (2,) Pear Tree Marsh (4) and Highfords (1.)
5. New Tenancy Agreement. It was agreed that the final draft of the new tenancy agreement and rules should be presented to full council for the March 2018 meeting. The clerk, Cllr Tollett and Cllr Turner will work on it and email the committee for comment prior to submission to full council.
6. Allotment Software. It was agreed to keep the software for the time being.
7. Communal composts. All members to canvass opinion from tenants with the exception of Highfords as one isn't needed.
8. Skips for sites. Mr Clarke advised that he had permission from a neighbour near Cricket Field to put the skip on his land. Skip to be ordered for the end of February, beginning of March and to be delivered on a Saturday and removed on the Monday (or as quickly as the firm can do it.) All other sites do not require a skip at present.
9. Plot updates. It was agreed to start plot inspections as soon as possible and report findings to Cllr Tollett. The Clerk to chase quotes for sinking a well at Pear Tree Marsh.
10. Urgent matters. Fences between plots are the tenants responsibility so they should be advised which fences they must maintain. The plot map to be updated to show this if possible and explained to new tenants.
11. The date of next meeting was confirmed as Monday 23rd April 2018. Meeting closed.