

## Draft Minutes: Monday 12<sup>th</sup> December 2016 the Winchelsea Beach Community Hall, 7:00 pm

**Present:** Councillors: J Horsman, Mrs S Lyward, D Smedley, H Sutton, S Tollett, P Turner (Chairman,) S Turner and N Warren.

**In attendance:** J Cannings (Deputy Clerk,) Mrs A Evett (Clerk) and Rother District Council (RDC) Councillor Mrs S Hart and East Sussex County Council (ESCC) Councillor K Glazier.

**16/230 Item 1 Welcome to the meeting by the chairman.** The Chairman welcomed everyone to the meeting and reminded those present that the meeting would be recorded. He introduced Mr Hufford from Southern Water and Mr Parker-Harding from RDC. Southern Water presented on sewer flooding at Winchelsea Beach; *a copy of the presentation is on the website.* Following the presentation there was a question and answer session.

**16/231 Item 2 Formal opening of the meeting and comments or questions from members of the public.** There were none.

**16/232 Item 3 To receive reports and ask questions of the County and District Councillors.** Cllr Glazier said that the county were setting the budget for next year and were waiting for central government news about adult social care funding. Council tax increases and cuts were needed and the current financial situation is unsustainable. As we are in a relatively poor area any increases in council tax might be difficult for band A and B tax payers. About the main road in Winchelsea Beach, ESCC would need to be assured that Southern Water will not be digging up the road before they could consider re-surfacing. Cllr Smedley asked about two missing bollards in Mons Walk, a fingerpost and a collapsed kerb, all in Winchelsea; Cllr Glazier noted them. He also confirmed his previous update that there should be an outline planning application on Greyfriars Flat, Winchelsea before Christmas. Cllr Warren asked how many applications had been made to the Council Tax Reduction Scheme and hardship fund. He asked if the Parish Council could have a share of the business rates on devolved assets. Mrs Hart had submitted a written update (on website) which she summarised. The Clerk raised the issue of the Rye Harbour toilets being removed from the RDC cleaning contract and that it would be a doubling of costs for the Parish Council as we don't have the bargaining power of RDC; this could impact on the decision to take further devolved assets. Cllr Hart will take this forward and the issue of Rural Rate Relief.

**16/233 Item 4 Apologies for absence.** Apologies received from Cllrs Ms Austen, R Davis, Mrs Merricks, A Moore, Mrs Stanford and RDC Cllr Osborne.

**16/234 Item 5 Disclosures of Interests.** Cllr P Turner and N Warren both declared personal interests in item 11 the grant application for the Icklesham Parish Community Land Trust as they are both members.

**16/235 Item 6 It was resolved to** approve and sign the minutes of the 14<sup>th</sup> November 2016 with one amendment to add Cllr S Tollet as an attendee.

### **Matters requiring a decision by the Council.**

**16/236 Item 7 Draft minutes of the Open Spaces Working Group meeting of 28<sup>th</sup> November 2016 and recommendations for council approval.** The minutes were noted and it was resolved to approve all the recommendations including:

4(ii) the quote for two 'no overnight parking' signs for Pear Tree Marsh allotments for £40 exc. VAT funded from 2233 signs.

5(v) the quote for strimming/clearing the bottom section of Cricket Field allotments was deferred.

**16/237 Item 8 Smeatons Lane Maintenance.** The emails from residents were noted including two further emails received after the agenda was posted. It was resolved to clarify the charging issue, in that the Council reserves the right to charge for damage done by heavy traffic concerned with building development and to undertake patch repairs as soon as possible. The Clerk's recommendation was noted but it was felt that immediate repairs were needed. Signage would be reviewed and the matter would be discussed at a future meeting to ensure all views were taken into account.

**16/238 Item 9 No Parking Signs for Rookery Lane, Winchelsea.** It was resolved to purchase four 'no parking on the verge' signs at a total cost of £72 excluding VAT to be funded from 2233 signs.

**16/239 Item 10 Grant Application from the Church of St Thomas the Martyr, Winchelsea.** It was resolved to award a grant of £700 to be funded from 1225 donations (*the clerk corrected the cost centre.*)

**16/240 Item 11 Grant Application from the Icklesham Parish Community Land Trust.** *Cllrs P Turner and N Warren repeated their personal interests.* It was resolved to approve a grant of £100 to be funded from 1225 donations (*the clerk corrected the cost centre.*)

**16/241 Item 12 Grant Applications.** It was resolved that with immediate effect the Council will consider grant applications twice a year in September and March, with the exception for any time critical/urgent grant applications (the applicant to explain why the matter is urgent.)

**16/242 Item 13 Winchelsea Speed Watch.** It was resolved to authorise the Clerk to write to all appropriate bodies/authorities to request assistance (expertise and financial) to progress the scheme.

**16/243 Item 14 Non-domestic rates for the public conveniences and car park at Rye Harbour.** The matter was deferred to the next meeting.

**16/244 Item 15 Rye Harbour Bus Turning Circle.** It was resolved to authorise the Clerk to write to Katy Bourne, RDC and ask our PCSO to attend a future meeting.

**16/245 Item 16 Icklesham Bus Shelter.** It was resolved to authorise the Clerk to write a letter of complaint to the company specifically about the beading on the panels and that a thicker (10mm) polycarbonate is needed; ask for thicker polycarbonate panels to replace the 4mm ones.

**16/246 Item 17 Financial Matters. It was resolved to approve:**

- a. Receipts and payments report for November 2016.
- b. Items for payment in December 2016. A list of payments was tabled totalling £11,886.57 represented by bank transfers T/290 to T/2305 sequentially totalling £10,604.03 plus 4 direct debits totalling £822.54, and two standing orders totalling £460. November receipts totalled £4,897.13. Rye Harbour Car Park receipts not included as not banked during this period.

#### **Matters for Information or Noting**

**16/247 Item 18** The minutes of the Rye Harbour Toilets and Car Park Working Group of 25<sup>th</sup> October 2016 were noted.

**16/248 Item 19** The minutes of the Planning Committee meetings of 14<sup>th</sup> and 28<sup>th</sup> November were noted.

**16/249 Item 20** Programme of Works for November was noted. The Clerk was asked to remove the painting of the Rye Harbour bus shelter from the list. Rother Responders will do the training for the defibrillators (see Cllr Warren) and work on the new Winchelsea Beach bus shelter was progressing.

**16/250 Item 21** Noted that a representative from Rye Harbour Nature Reserve will attend the next meeting to present on the new visitor centre.

**16/251 Item 22 Correspondence** all noted.

**16/252 Item 23 Reports of Councillors and Officers on Outside Bodies and Attending Events.** There were none.

**16/253 Item 24 Future meetings or events** - none.

**16/254 Item 25 Date and venue for next meeting** confirmed as Monday 9<sup>th</sup> January 2017 at the Rye Harbour Village Hall commencing with a presentation from the Rye Harbour Nature Reserve at 7pm; the main meeting will follow.

Meeting closed 8.57 pm.