

Draft Minutes: Monday 19th October 2015 Icklesham Memorial Hall at 7:15 pm

Present: Councillors: Ms J Austen, R Davis, J Horsman, Mrs C Merricks, A Moore, Mrs J Stanford, H Sutton, S Tollett, P Turner (Chairman), S Turner and N Warren.

In attendance: A Evett (Clerk) and J Cannings (Deputy Clerk.)

15/217 Item 1 Welcome to the meeting by the Chairman.

15/218 Item 2 Questions from the public. Several residents spoke in support of item 7, traffic calming measures in Winchelsea. Mr John Clarke of Winchelsea talked through the proposal, mentioning that the town was not unique in having speeding problems and that it is a parish wide issue. He outlined the research that has been undertaken and the advice given by experts. Mrs Comotto of Winchelsea referenced the Parish Action Plan and the promise to address speeding in the parish. She highlighted the expert guidance given by Rother Community Speed watch and that the proposal is effective and cost effective. Mr Hopkins of Winchelsea outlined his recent experience of other traffic calming schemes and the need to have more than just furniture (such as gates) and that rubber on the roads effectively slows motorists down.

Mr Spencer of Winchelsea briefed the council on the news that the ten year campaign to offer a seven days a week service from Winchelsea station has been successful and that a Sunday service will start from the 13th December 2015. He asked that the council publicise this and encourage people to use the station

15/219 Item 3 Reports from County & District Councillors. Due to other meeting commitments there were no councillors present.

15/220 Item 4 Apologies for absence. Apologies had been received from Cllr Mrs Lyward and Cllr Pope, District Cllrs Mrs Hart and Osborne and County Councillor Glazier.

15/221 Item 5 Disclosures of Interests. No disclosures of interests were made.

15/222 Item 6 It was resolved to approve the signing by the Chairman of the minutes of the Council meeting of 14th September 2015 with amendments as follows: 15/194 insert *former councillors* before the name *Ken Swift*, 15/203 add an s to Icklesham Trust(s) and 15/206 d and a t to spell Cllr Tollett correctly.

Matters Requiring a Decision by the Council

15/223 Item 7 It was resolved that the proposal for a traffic calming scheme in Winchelsea was accepted in principle subject to receiving sign off from RDC and ESCC Highways and that £2,000 would be allocated as in the 2015/16 budget. It was noted that this scheme may not be the final agreed scheme. Councillors expressed their thanks for the proposal and the extensive research of it.

15/224 Item 8 It was resolved to accept the grant application from the Rye Short Mat Bowl Club and that £400 is donated to be funded from *1225 donations*.

15/225 Item 9 Request for three signs at the Play Area in Icklesham. This was rejected as the netting supplied to the football club should be used. The council will consider the purchase of permanent fencing as a budget item for 2015/16.

15/226 Item 10 Cllr Mrs Stanford's proposal to write to the **Rye Harbour Action Group** about incorrect information being communicated was **rejected**. **An amended proposal** to include correct information on the council's website and to put up posters/circulate flyers at Rye Harbour to correct any factual inaccuracies **was resolved**. The Clerk was asked to speak to the Planning Officer about the incorrect information.

It was agreed that item 14 would be dealt with next.

15/227 Item 14 It was resolved to approve the terms of reference for the **Staffing Committee** and the **Staffing Working Group** and the **pension arrangements** for the paid officers. The council is already a member of SLLC.

15/228 Item 11 It was resolved to **approve all recommendations listed (a) to (d) from the Open Spaces Working Group**. Please note that this includes the approval of the quote from SMP HAGS and Wicksteed for new play equipment totalling £22,579.04 including VAT to be funded from an application to RDC's Community Grant Scheme and or PWLB loan and precept. In addition the council resolved to approve the changes to the grounds maintenance specifications. The minutes of the last meetings were noted. The Clerk was asked to include a breakdown of the equipment included in any further recommendations.

15/229 Item 12 It was resolved to **approve the email policy** presented by Cllr Mrs Stanford.

15/230 Item 13 It was resolved to **accept Cllr Moore's proposal** to write to **ESCC Highways** about the re-routing of the water that runs down Spring Steps in Winchelsea.

15/231 Item 15 It was resolved that litter picking equipment be purchased as per Cllr Tollett's proposal at a cost of £83.16 including VAT to be funded from 2248 rubbish clearance. The clerk confirmed that insurance arrangements were in place and it was agreed that the equipment will be available to the whole parish.

15/232 Item 16 It was resolved to approve the Clerk's attendance at the SSALC Network day. The Deputy Clerk was also authorised to attend; cost of £144 (inc VAT) funded from 1104 courses and training. It was further resolved to give the Clerk delegated authority to book future training/events.

15/233 Item 17 It was resolved to approve the Rye Harbour Terms of Reference with one amendment to page 3, rules of participation, adding for co-opted members. The minutes of the previous meeting were noted.

15/234 Item 18 Financial Matters

Resolved:

- a. Receipts and payments report for September 2015.
- b. Items of payment for October 2015. A list of payments was tabled totalling £5,279.68 represented by bank transfers T093 to T106 sequentially totalling £4,688.29, plus 3 direct debits totalling £276.19, 2 cheques totalling £85.20 CHQ3174 to CHQ3175 and a standing order of £230.00.
- c. Bank reconciliations were noted
- d. The external auditor's approval of the 2014/15 Annual Return was noted and thanks given to the Deputy Clerk.

Matters for information or noting.

15/235 Item 19 Programme of works for September. The Clerk was asked to chase up the Fire Authority leaflets for Smeatons Lane, to amend the Greyfriars Flat entry and to bring an amended proposal to council about a debit card for use by the officers and to find out if RDC have an Emergency Planning Officer. The Clerk reminded everyone about the deadline of 31st October to complete the site surveys for affordable housing.

15/236 Item 20 Report back from Planning Committee. Minutes of 14th and 28th September 2015 were noted.

15/237 Item 21 Correspondence the Clerk mentioned an email about the Electoral Boundary Review and will provide more information for councillors.

15/238 Item 22 Reports from Councillors attending events. The Chairman attended a RALC meeting on 14th October where there were discussions about the right to speak at RDC Planning Committee meetings, the role of the PCSO and highways. Cllr Warren attended a meeting about the Community Response to a Changing Landscape on 9th October where ESCC Fire and Rescue advertised their service for health and safety checks for the over 80s and over 50s with health issues. Cllr Warren and Cllr Tollett attended the 5th Continent Project meeting.

15/239 Item 23 Future Meetings – none.

15/240 Item 24 Date and venue for next meeting. The date of the next full council meeting is confirmed as Monday 9th November 2015 at the Winchelsea Beach Community Hall commencing at 7:15pm.

Meeting closed.