

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Posted out 8th November 2016

To The Members of the Parish Council.

Copies to Councillor K Glazier and Councillors Mrs Hart and P Osborne

For display on all Parish Notice Boards and Website.

PARISH COUNCIL MEETING – Monday 14th November 2016

You are summoned to the next meeting of the Parish Council which will be held on Monday 14th November 2016 at the Winchelsea New Hall commencing at 7.15pm. The agenda is displayed alongside this notice.

Members of the public are most welcome to attend.

Yours sincerely

Anna Evett

Mrs Anna Evett

Mrs Anna Evett, Parish Clerk and Responsible Finance Officer
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AGENDA

For the Icklesham Parish Council Meeting, Monday 14th November 2016

at the Winchelsea New Hall, commencing at 7:15pm

1. **Welcome to the meeting by the Chairman.**
(Please note that proceedings will be recorded.)
2. **The Chairman will invite members of the public to comment or ask questions on any matters relating to the business of the Council (15 minutes.)**
3. **To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)**
4. **Apologies for absence.**
 - a. To receive and record apologies for absence.
 - b. To consider any requests for approval of reasons for absence, if any.
Members are also asked to complete and sign the circulated sheet.
5. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
6. **To consider and approve the signing by the Chairman of the attached minutes of the Council meeting of 10th October 2016.**

Matters Requiring a Decision by the Council

7. **Draft minutes of the Open Spaces Working Group meeting of 24th October 2016 and recommendations for council approval.** Council is asked to note the draft minutes and approve all of the recommendations made, specifically:
5 (i) That the quote for rabbit proof fencing for the Cricket Field allotment site from Chaffin Fencing for £990 plus VAT be approved to be funded from 2301 Allotment Maintenance and the Clerk is authorised to proceed.
8. **Tree Survey. Please see the recommendations from the tree survey (to be circulated electronically).** Members to note that in addition to a normal safety survey, the company was asked to comment on trees on allotment sites in relation to impact on plots. Whilst not considered unsafe and highlighted by the traffic light system in the schedule, recommendations for trees on allotment sites and on other open spaces are specified in Section 4 Appraisal. Does the Council wish the Clerk to obtain a quote to include these recommendations as well as for the Amber and Green category items in the schedule? Works to be funded from 2235 Tree Works.
9. **Review of polling districts and polling places.** Please see the email and report from Rother District Council dated 18th October 2016 and consider a response. Please note that the proposal is for no changes to the polling places in the parish.
10. **Rother Voluntary Action AGM Thursday 30th November, Flimwell.** The Clerk brings this to the Council's attention and seeks confirmation of attendance.
11. **Grant application from Rye Harbour Sailing Club (enclosed).** The Clerk has received a 2nd (updated) application for a grant of £750. Please note that an award of £250 was made in June 2016 (minute reference 16/121) and the Club was asked to re-apply for a further amount later in the year.
12. **Training and conferences. (1)**The East Sussex ALC will hold a spring conference on Tuesday 14th March 2017 in Hellingly at a cost of £40 per delegate plus VAT. No agenda is available. The Clerk recommends postponing a booking until the agenda is published. **(2)** The next SLCC branch meeting will be on 9th December in Battle. One of the training subjects will be allotment management. The Clerk recommends attendance, attendee to be confirmed. Please note that this is a free event.

13. Financial Matters

- a. Receipts and payments report for October 2016. Enclosed.
- b. To note the new pay scale for officers effective from 1st April 2016.
- c. To approve items for payment for November 2016. A list of payments will be tabled.

Matters for Information or Noting

14. To note the minutes of the Planning Committee meetings of 10th and 24th October 2016.
15. To note the minutes of the Flagpole Working Group of 3rd October.
16. Programme of Works for October. Updated list will be tabled. Council is asked to note progress.
17. To note that the Rother District Council Seminar will take place on 23rd November 2016, the Clerk or Deputy Clerk to attend.
18. To note the Autumn Stakeholder Newsletter from Southern Water.
19. To note that Southern Water will attend the next meeting to update Council about progress made with the flooding and sewage issues at Winchelsea Beach and allow residents to ask questions.

20. Correspondence.

Please see the email from Mr Haden dated 28th October 2016 about Winchelsea Beach.
Please see the letter from Amber Rudd MP dated 14th October 2016 about the bus turning circle at Rye Harbour. The Clerk has responded confirming the owner of the turning circle.

21. Reports of Councillors and Officers on Outside Bodies and Attending Events.

22. Future meetings or events. All to advise of future attendance at meetings.

23. Date and venue for next meeting. The next full council meeting is confirmed as Monday 12th December 2016 at the Winchelsea Beach Community Hall, commencing at 7:15pm.

Draft Minutes: Monday 10th October 2016 2016 the Rye Harbour Village Hall, 7:15 pm

Present: Councillors: Ms Austen, J Horsman, A Moore, D Smedley, Mrs Stanford, H Sutton, P Turner (Chairman,) S Turner and N Warren.

In attendance: A Evett (Clerk) and J Cannings (Deputy Clerk) and Rother District Council (RDC) Cllr Mrs S Hart and P Osborne.

The meeting was preceded by a presentation from Southern Water about the Winchelsea Beach flooding issues. Mr Hufford from Southern Water led the presentation with colleagues. An officer from Rother District Council, Mr Unsworth was present and gave a view on progress made from a District Council perspective. A copy of the presentation is on the Parish Council's website.

16/186 Item 1 Welcome to the meeting by the chairman (meeting started at 7.30 pm.) The Chairman welcomed everyone to the meeting and reminded those present that the meeting would be recorded. He thanked the Southern Water representatives and Mr Unsworth of Rother District Council for their presentations.

16/187 Item 2 Comments or questions from members of the public. Mr Clarke of Winchelsea reported an accident at the Cricket Field Allotments in Winchelsea. The Clerk has been made aware and will investigate. Mr Clarke thanked Cllr Smedley for the recent councillor surgery held in Winchelsea.

16/188 Item 3 To receive reports and ask questions of the County and District Councillors. Cllr Mrs Hart of RDC spoke about the tragic events at Camber Sands and the Council's Beach and Water Safety Group that will meet in the week. She highlighted the events to be held to mark the 950th anniversary of the Battle of Hastings, particularly Concorde 1066 in Battle. Cllr Mrs Hart will raise the issue of fairness about the public being able to speak at District Planning Committee meetings as with some rural applications there may not be ten petitioners. A copy of Cllr Mrs Hart's report is on the Parish Council's website. Cllr Osborne of RDC spoke about the devolution of assets. He will find out what happens with assets that have been offered to the parishes but they do not take.

16/189 Item 4 Apologies for absence. Apologies received from Cllrs Mrs Lyward, Mrs Merricks, Tollett and ESCC Cllr Glazier.

16/190 Item 5 Disclosures of Interests. There were none.

16/191 Item 6 It was resolved to approve and sign the minutes of the 12th September 2016.

Matters requiring a decision by the Council.

In light of the manager of Beckley Rangers FC being present at the meeting the Chairman sought agreement to hear item 8 next. Standing Orders were suspended to allow Mr Patmore to speak

16/192 Item 8 It was resolved to allow Beckley Rangers FC to use Pound Field at Rye Harbour, subject to adherence to the Parish' Terms of Use, receipt of the relevant insurance documents, review of charging arrangements and to be reviewed in 12 months.

16/193 Item 7 Minutes of the Open Spaces Working Group meeting of 5th September 2016 and recommendations for council approval. Council noted the minutes and resolved to:

4. The Clerk to work with Cllr Mrs Stanford to review the tenancy agreement and decide if legal advice is needed; if it is the Clerk is authorised to proceed;

7. Retrospective approval for urgent tree works at Pear Tree Marsh given;

9. Agreed that the small works contractor will undertake the work to the play tunnel at Icklesham;

11. Ward walks will be undertaken with the ward councillors and small works contractor, clerk to authorise any work.

Finally it was agreed that the small works contractor will trim and clear the bottom of Cricket Field Allotments, and three times a year from 2017; the Open Spaces Working Group had received two quotes and accepted the small works contractors quote of daily rate for two days.

16/194 Item 9 It was resolved to grant permission to Rother Ramblers to use the Icklesham Recreation Ground car park on Sunday 6th November subject to the usual conditions.

16/194 Item 10 Following the Clerk's confirmation that a committee of the Council can include non-council members, **it was resolved to form an Allotment Committee and a Flagpole Committee**, further information will be presented to Council about the membership and terms of reference of the groups.

16/195 Item 11 It was resolved to authorise payment of the grant of £1725 (as agreed in the 2016/7 budget) to the Rye Harbour Village Hall to be funded from *2601 grants to village halls*.

16/196 Item 12 Tree Survey, it was resolved to carry out urgent works to the ash tree in Winchelsea subject to consent from the District Tree Officer.
Cllr Ms Austen left the meeting at 8.30 pm.

16/197 Item 13 Boundary Commission Review of Parliamentary Constituencies, it was resolved to make no comment.

16/198 Item 14 Local Government Boundary Commission, it was resolved to comment as follows:
Why hasn't the Commission corresponded with us directly about the changes following our representation especially as the **Winchelsea Beach** ward is wiped out and as a parish we are affected the most by the changes; that the Parish will now be served by six district councillors which is unworkable. Comments to be copied to the MP for Rye and Hastings.

16/199 Item 15 Allotment inspections, it was resolved to approve the Clerk to issue right of re-entry letters to the tenants concerned.

16/200 Item 16 Rother Voluntary Action. The Clerk will email details of the organisation to members and any comments about what activities or services should be provided will be passed on.

16/201 Item 17 It was resolved to accept the quote from Cosmos for the safety matting at Icklesham at a cost of £857 plus VAT to be funded from *2200 play equipment maintenance*.

16/202 Item 18 Financial Matters. It was resolved to approve:

- a) The receipts and payment report for September 2016
- b) Items for payment for October 2016. A list of payments was tabled totalling £5,952.94 represented by bank transfers T/259 to T/270 sequentially totalling £5,364.41 plus 3 direct debits totalling £358.53, a standing order of £230. The payment for the HAGS-SMP Freerider included in the July list for payment subject to satisfactory resolution of query will be paid. Receipts totalled £52,029.46.

Matters for information or noting.

16/203 Item 19 Programme of Works for September – noted. Cllr Mrs Stanford has organised the bulb planting and gave thanks to Cllr Smedley for the planting in Winchelsea.

16/204 Item 20 Correspondence: noted.

16/205 Item 21 Reports from Councillors attending events. Cllr Mrs Stanford had attended a meeting of the WU Arnold Trust; this has now been wound up.

16/206 Item 22 Future meetings or events.

The Clerk will attend a meeting with ESCC Highways in Ringmer on the 20th of October.

16/207 Item 23 Date and venue for next meeting. The date and venue of the next meeting was confirmed as Monday 14th November 2016 at the Winchelsea New Hall, commencing at 7.15pm.

Meeting closed at 9.05 pm.