

# Icklesham Parish Council

Minutes of the meeting held via video conference on

Monday 11<sup>th</sup> January 2021 at 7:15pm

**Present:** Councillors: Mrs Austen, Mrs Bradley, Mrs Lyward, Mrs Merricks, T Moore, D Smedley, Mrs Stanford, H Sutton, S Tollett, P Turner (Chairman), N Warren

**In attendance:** Miss C Dyer (Clerk), Mrs J Cannings (Deputy Clerk), ESCC Cllr. Glazier, RDC Cllr Norton, Mr I Mcconnochie (member of the public)

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**21/01 Item 1. The Chairman opened the meeting and reminded those present that the meeting was being recorded. He invited comments or questions from members of the public on matters relating to the business of the Council.**

**21/02 Item 2. To receive reports and ask questions of the County Councillor Keith Glazier and Rother District Councillors concerning County Council and Rother District Council matters (10 minutes.)**

Cllr Glazier advised that the Sussex Resilience Forum have called a major incident in relation to the Covid pandemic which now means they have more powers to provide external help. He advised that the County hospitals were currently coping however they were seeing an effect on scheduled operations. He went on to advise that ESCC are working on their final budget which will be presented to Cabinet on 26<sup>th</sup> January and then to Council in February. He advised that although it had been agreed that there could be a 3% increase across the next 2 years they were having to consider how to limit the impact whilst still having the funds to support the most vulnerable. He advised that the Highways Steward will be attending this week to look at two issues in Harbour Road and Winchelsea Beach. The issue of numbers of visitors to Winchelsea Beach and Rye Harbour was raised by Cllr Tollett and Cllr Glazier advised that the Council had no powers to stop the public attending, it was more of a Police issue, but that he would pass on the concerns.

Cllr Norton advised that it was hard at the current time to give a full report as everything was in state of flux or on hold but that the corporate plan to 2027 and strategic objectives were going ahead. He advised that he would provide a more detailed report at the next meeting. Cllr Norton went on to raise concerns in relation the junction of the A259 and Harbour Road and stated that he believed an impasse has been reached with ESCC. Cllr Glazier advised that he did not feel that there was an impasse and that ESCC and Highways agree what is needed. Cllr Warren asked if RDC's budget consultation was still open. Cllr Norton said he did not know the closure date but currently there was a £750,000 shortfall.

**21/03 Item 3. Apologies for absence.**

- a. To receive and record apologies for absence. *Apologies were received from Cllr Miers and Cllr Bird.*
- b. To consider any requests for approval of reasons for absence, if any.  
Members are also asked to complete and sign the circulated sheet (circulated electronically.) There were none.

**21/04 Item 4. Disclosure of Interests** – there were none.

**21/05 Item 5.** *It was resolved to approve and sign the Minutes of the meeting of the additional full council meeting of 30<sup>th</sup> November 2020.*

### **Matters Requiring a Decision by the Council**

**21/06 Item 6 Co-option of a Councillor.** The Council received one valid application for the vacancy for Winchelsea Ward. The applicant Mr Mcconnachie gave a statement in support of his application. *It was resolved by majority vote to co-opt Mr Mcconnachie to the Council. As the meeting took place remotely it was agreed that Cllr Warren will meet with Mr Mcconnachie to witness the signing of the Declaration of Office to be returned to the Clerk.*

**21/07 Item 7 Deed of easement.** *It was resolved to pass the document to the Council's Solicitor for review.*

**21/08 Item 8 Winchelsea Traffic Calming.** *It was resolved that further quotes for the design stage would be obtained from the list of contractors provided by ESCC. It was resolved that an extension to the drawn down period of the existing PWLB loan would be applied for at the maximum length of 12 months however it was noted that there was no guarantee this request would be approved by PWLB. It was resolved that the figure allocated in the budget for loan repayments for 21/22 be moved to 2252 Mobile Speed Calming to allow for the purchase of an additional SID or Black Cat device.*

**21/09 Item 9 Icklesham Parish Council Website.** Clerk provided a verbal update on the transfer to Rother for hosting. It was hoped that the final website would be live within the next few weeks.

**21/10 Item 10 RBS Licenses and access.** *It was resolved to purchase an additional license and hosting solution for the RBS Alpha software to afford access to the Clerk.*

**21/11 Item 11 OFWAT Letter.** *It was resolved to send the letter with a copy being sent to MP Sally Ann-Hart with a covering letter asking what input she has had to date. Clerk to draft covering letter for approval by Council.*

**21/12 Item 12 Flagpole License.** *It was resolved to approve the signing by the Clerk of the flagpole license.*

**21/13 Item 13 Councillor Complaints.** Cllr Stanford stated that she felt a formal policy was needed to deal with councillor complaints and that she felt that the Staffing Committee would be best placed to deal with it. It was agreed that this would not be appropriate as the staffing committee deals with staffing matters only. *It was resolved that the Clerk draft a policy to present to full council for consideration.*

**21/14 Item 14 Terms and conditions of use of recreation grounds.** *It was resolved to agree to the revised terms and conditions provided by the Open Spaces Committee. The Open Spaces Committee to review charges.*

Cllr Lyward gave apologies and left the meeting at 20:39pm due to other commitments.

**21/15 Item 15 Rye Bay FC.** *It was resolved to grant permission to store the goals at the back of the pavilion between the pavilion and the sea wall. A condition of the storage was that the debris noted by Cllr Stanford and Cllr Sutton be cleared. Clerk to advise Rye Bay FC of the decision.*

**21/16 Item 16 Winchelsea Beach Bus Shelter.** *It was resolved to proceed with gathering the information necessary, along with consultation, to inform the next stage of the project for possible inclusion in the 2022/23 budget.*

**21/17 Item 17 Icklesham Football pitch.**

- 17a** *It was resolved to accept the quotation provided in the sum of £1408 plus additional goal mouth repairs at a cost of £292 each.*
- 17b** *It was resolved to carry forward any underspend from the overall budget figure allocated to be ringfenced for future recreation ground maintenance across the Parish. It was also agreed that a meeting take place between Cllr Warren, the Contractor and Icklesham Casuals before play starts again for recommendations and advice on use and care of the ground.*

**21/18 Item 18 Emptying of RHCP Donation Boxes.** *It was resolved to continue with the current system for emptying of the boxes alongside the purchase of suitable PPE and cleaning equipment. It was agreed that Cllr Tollett would arrange for the Rye Harbour Village Hall be used for the counting. Cllr Warren voted against.*

**21/19 Item 19 2021/22 Draft Budget.** *It was resolved to approve the draft budget with the amendment that the 21/22 budgeted PWLB loan repayment of £1986 be moved to 2256 Mobile Speed Calming.*

**21/20 Item 20** Council noted the **Planning Committee** minutes of 9<sup>th</sup> and 23<sup>rd</sup> November and 14<sup>th</sup> December, already circulated. Any questions to be directed to the committee chairman.

**21/21 Item 21 Financial Matters.** *It was resolved to approve the following:*

- a) **Receipts and payments** report for the month ending 31<sup>st</sup> December 2020 - enclosed.
- b) Items paid (to note) and **items for payment** to date in January 2021 – enclosed.
- c) New Clerks/RFOs: New Officers Finance Training via SSALC on 28<sup>th</sup> January 2021 for the Clerk at a cost of £50.

**Matters for Information or Noting**

**21/22 Item 22 Future meeting dates and venues.** The draft timetable was agreed. Clerk to circulate.

**21/23 Item 23 Programme of Works** – up until end December. Noted

**21/24 Item 24. Correspondence** – *It was resolved that the Clerk draft a response to the residents for approval by Council.*

**21/25 Item 25 Reports of Councillors and Officers on Outside Bodies and Attending Events.** Chairman and Vice Chairman will be attending RALC meeting on Wednesday and will provide a report at the next full council.

**21/26 Item 26. Future meetings or events.** None noted.

**21/27 Item 27 Date and venue for next meeting.** Wednesday 20<sup>th</sup> January 2021.

**Meeting closed at 9.25pm**