

# ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea Beach and Rye Harbour

Jenner Sands

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**To : The Members of the Parish Council**

Cllr J Justice  
Cllr D Kitteridge  
Cllr I Mann  
Cllr I McConnochine  
Cllr T Moore  
Cllr Mrs. C Rice  
Cllr D Smedley  
Cllr Mrs. J Stanford  
Cllr H Sutton  
Cllr S Tollett  
Cllr Mrs. A Thomson  
Cllr P Turner (Chairman)  
Cllr N Warren (Vice Chairman)

Dear Councillors

**PARISH COUNCIL MEETING – MONDAY 8<sup>th</sup> November 2021**

You are summoned to a meeting of Icklesham Parish Council on Monday 8<sup>th</sup> November at Winchelsea New Hall at 7.15 pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely

*Jenner Sands*  
**Clerk & RFO**

## **AGENDA**

**For the Full Council Meeting of Icklesham Parish Council  
Monday 8<sup>th</sup> November at Winchelsea New Hall  
Commencing at 7:15 pm**

1. The Chairman will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)
2. To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors for Eastern Rother concerning County Council and Rother District Council matters. (10 minutes)
3. **To record any apologies for absence.**
  - a) To receive and record apologies for absence.
  - b) To consider any requests for approval of reasons for absence, if any

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4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
5. To consider and approve the signing by the Chairman of the attached minutes of the full Council meeting of 13<sup>th</sup> September 2021.

## **Matters requiring a Decision by Council**

6. **Public meeting to be held in Winchelsea Beach regarding flooding and sewage issues** to consider Sally Anne-Hart's response to Clerk's email inviting her to a public meeting and decide a way forward
7. **Hosting for Rialtus Software.** Cllr Stanford recommends the Council consider agreeing that our accounts software be hosted giving easier access for both Clerks of our accounts and allotment software to avoid holding software on laptops. Discussed at last meeting but quotes now available.
8. **Allotments software.** Clerks recommend no longer using allotments software as they have made their own excel spreadsheet which is much easier to use. Annual saving of £126.
9. **Banking arrangements.** Locum RFO recommended we open a separate account with a different bank as we handle more than £85,000 and anything over £85,000 is not protected if the bank goes under.

## 10. **Appointment of Committees:-**

Allotments Committee - five councillors and four site representatives;

Open Spaces Committee – five councillors plus the chairman and vice chairman ex-officio;

Planning Committee – five councillors and the chairman and vice chairman as ex-officio members; please note that councillors will be required to attend training to satisfy the requirements of the Local Council Award Scheme;

Staffing Committee – five councillors and chairman or vice chairman.

11. **Closed meetings being held via Zoom for the winter months.** Cllr Tollett recommends that closed meetings are held via Zoom during the winter months to save Councillors and Clerks travelling in bad weather conditions and save hall hire.
12. **Rye Harbour Car Park.** To consider keeping Rye Harbour car park unlocked. Issues reported with current key holder. See Clerk's telephone note with member of the public on 14<sup>th</sup> September.
13. **Replacement play equipment.** To consider quote received from Playdale for replacement nest swing for Icklesham Rec and replacement baby swings for Jubilee Field Playground and Winchelsea Beach Play Ground (£1,465.93 plus VAT for all three swings). Only quote from Playdale available as it is usual practice to use original company for replacement parts/ equipment for safety reasons.

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14. **Repair of Wheelchair Access onto Harbour Field.** Quotes received from New Timber (£870 plus VAT) and Mark Saunters (£990) for Councillors to consider.
15. **Repair of bus shelter in Icklesham.** To consider quote received from Mark Saunters for repairing damage to the bus shelter outside Icklesham rec. Quote available for the meeting.
16. **Remembrance Day Poppy Appeal Donation.** Minimum donation £17 for Chairman's wreath. Councillors to decide if they wish to donate any extra.
17. **Tree Wardens.** Cllr Smedley reports issue of losing trees in Winchelsea. Currently no tree wardens are in place although Rother are actively advertising the role.
18. **Financial Matters.**
  - a) To receive the list of Items paid to date in September and October 2021 and items for payment to date – available at the meeting.
  - b) Receipts and Payments report.

## **Matters for Information or Noting**

19. **Programme of Works.** Consider and update where necessary.
20. **New Councillors Training Arranged for 17<sup>th</sup> November.**
21. **Correspondence.** Any late received correspondence will be tabled.
  - a) Email from Patrick Gosbee re Boot Fairs in Icklesham
  - b) Email from Steve Biker re Harbour Field
22. **Reports from Councillors on meetings they have attended.** Councillors to update Council.
23. **Date and venue for next meeting.** Monday 13<sup>th</sup> December Venue tbc.