

ICKLESHAM PARISH COUNCIL

A local council for the peoples of Icklesham, Winchelsea, Winchelsea
Beach and Rye Harbour

Jenner Sands

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To : The Members of the Parish Council

Cllr J Justice
Cllr D Kitteridge
Cllr I Mann
Cllr I McConnochie
Cllr T Moore
Cllr Mrs. C Rice
Cllr D Smedley
Cllr Mrs. J Stanford
Cllr H Sutton
Cllr S Tollett
Cllr Mrs. A Thomson
Cllr P Turner (Chairman)
Cllr N Warren (Vice Chairman)

Copies to: Councillor K Glazier of East Sussex County Council and Rother District Councillors Mrs E. Hacking, P Osborne Mrs J. Stevens, R Bird, H Norton and A Mier.

Emailed on: 8th March

Dear Councillors

PARISH COUNCIL MEETING – MONDAY 14th March 2022

You are summoned to a meeting of Icklesham Parish Council on Monday 14th March at Icklesham Memorial Hall at 7.00 pm. The Agenda is displayed alongside this notice. Members of the public are most welcome to attend.

Yours sincerely

Jenner Sands
Clerk & RFO

AGENDA

**For the Full Council Meeting of Icklesham Parish Council
Monday 14th March 2022 at Icklesham Memorial Hall
Commencing at 7:00 pm**

1. The Chairman will invite members of the public to comment or ask questions on any matters in respect of the business on the agenda. (15 minutes)
2. To receive reports and ask questions of the County Councillor Keith Glazier and the Rother District Councillors for Southern Rother concerning County Council and Rother District Council matters. (10 minutes)
3. **To record any apologies for absence.**
 - a) To receive and record apologies for absence.
 - b) To consider any requests for approval of reasons for absence, if any

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4. **Disclosure of Interests** - to receive any disclosure by members of personal interest required under the Council's Code of Conduct and to consider any written requests made by members for dispensation to allow them to participate in, and vote on, an agenda item for which they have a disclosable pecuniary interest. Members are reminded a) to repeat their declaration immediately prior to commencement of the item in question and b) complete the declaration of interests form.
5. To consider and approve the signing by the Chairman of the attached minutes of the Extraordinary Council meeting of 10th January 2022.

Matters requiring a Decision by Council

6. **Financial Matters.**
 - a) To receive the list of items paid to date in January, February and March and items for payment to date – available at the meeting.
 - b) Receipts and Payments report (budget vs actual) – available at the meeting.
 - c) Clerk recommends moving £500 from General Reserves into an Ear Marked Reserve for defibrillator maintenance.
7. **2022/23 Meeting Schedule**
 - a) To consider and approve the 2022/23 meeting schedule.
 - b) To consider and approve the draft meeting venue policy.
8. **To Consider the following Grant Applications:-**
 - a) Rye Harbour Nature Reserve - £500 requested for new dog waste bin. (£450 in current budget).
 - b) Icklesham Memorial Hall Trust - £1,725 request for annual grant (to be paid in new financial year).
9. **Open Spaces Committee**
 - a) To note draft Minutes of the Open Spaces Committee meeting on 14th February 2022.
 - b) To consider the Open Spaces Committee recommendation to award new grounds maintenance contract to Countrywide Grounds (£13,170 + VAT) fixed contract for 2 years and Mark Saunters (£4,200) **£17,370 in total.**
 - c) To consider the Open Spaces Committee recommendation to purchase 2 x black cats (quote received from TagMaster in the sum of £2,755 plus VAT per unit).
 - i. To consider setting up Working Group to agree sites for black cats (to comprise of one Councillor from each ward, Chairman and Chairman of Open Spaces Committee).
 - ii. To consider purchasing separate laptop to operate software (approx. £500).
 - iii. To note black cat training organised by Sedlescombe Parish Council will be held on Tuesday 5th April.
10. **Winchelsea Traffic Calming.**
 - a) To consider the Open Spaces Committee recommendation to instruct GTA to draw up scheme design for the 'No right turn at the bottom of Strand Hill and no left turn up Strand Hill' option.
 - b) To consider the Open Spaces Committee recommendation to look into pedestrianisation of Winchelsea High Street as a longer term project.

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- c) To consider Clerk applying to draw down associated PWLB loan in the sum of £25,000.
- d) To consider arranging a public meeting with GTA. GTA have quoted £495 plus VAT to attend.

11. **Risk Assessments**

- a) To note the Annual Parish Risk Assessment and to note progress of works carried out to date.
- b) To consider and approve the Risk Policy and Risk Register.

12. **Rye Harbour Nature Reserve.** To appoint an IPC representative to attend the Nature Reserve Meetings.

Matters for Information or Noting

- 13. **Allotment Committee.** To note draft Minutes of Allotment Committee Meeting on 28th February.
- 14. **Programme of Works.** Consider and update where necessary.
- 15. **Correspondence.** Any late received correspondence will be tabled.
- 16. **Reports from Councillors on meetings they have attended.** Councillors to update Council.
- 17. **Date and venue for next meeting.**

The Council will then resolve to go into private session for the following confidential item:-

- 18. **To Discuss Possible Parish Office Site.**